

## **DISCLAIMER**

**The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.**



**AVONMOUTH AND KINGSWESTON  
NEIGHBOURHOOD PARTNERSHIP  
7.00 PM ON 11<sup>TH</sup> JUNE 2013  
AT HIGHGROVE CHURCH, 10 HIGH GROVE,  
SEA MILLS, BRISTOL BS9 2NL**

**PRESENT:**

**Ward Councillors**

Councillors Doug Naysmith and Colin Smith (Avonmouth Ward)  
Councillors Jason Budd and Tim Leaman (Kingsweston Ward)

**Partners:** Representing Lawrence Weston (LW), Sea Mills (SM), Shirehampton (S) and Avonmouth (A)

John Bees (SM) David Thomas (S), Renee Slater (S), Val Jenkins (S), Val Pospichil (LW), Jenny Winfield (SM), Alv Hirst (AH), Ann Green (SM), Ann Hawker (LW), Andy Hollick (A), Dave Trivitt (SM), Mark Pepper (LW),

**Officers:**

Hayley Ash (HA) (Area Coordinator), Samantha Mahony (DSO), Gary Brentnall (GB) (Area Environment Officer), Gemma Dando (Neighbourhoods), Mike Baugh (City Transport)

**Other attendees:**

Helen Bone, John Mews, Jackie Trivitt, Anita Sims, Ron Sims, John Robert, John Wallis, Dom Alexander

**Neighbourhood Partnership items**

**1. WELCOME AND INTRODUCTIONS**

Members of the Neighbourhood Partnership and residents introduced themselves.

**2. NEIGHBOURHOOD PARTNERSHIP AGM AND ANNUAL FINANCIAL REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 2) setting out the AGM and annual financial report.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED**

**(1) that the NP membership and chairing be confirmed;**

**- that John Bees be elected Chair of the Neighbourhood Partnership**

- that Councillor Doug Naysmith and Councillor Tim Leaman share the chairing of the Neighbourhood Committee for the 2013-14 municipal year. – that Councillor Doug Naysmith chair the current meeting.

- (2) that the NC and NP terms of reference and the NC financial operating framework be confirmed;
- (3) that the devolved budgets and influence on services be noted;
- (4) that the meeting schedule including sub-groups and forums be agreed;
- (5) that the financial statement and expenditure from 2012/13 be noted; and
- (6) that the dates for updating the NP action plan and communications plan be noted.

### **3. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 4<sup>TH</sup> MARCH 2013.**

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the minutes of the meeting held on 4<sup>th</sup> March 2013 be agreed as a correct record and signed by the Chair.**

It was noted that the attendees should read Jackie Trivitt rather than Jenny Trivitt

It was confirmed that in relation to the S106 project for a new bus stop at Mrytle Drive, and the Partnership request for the terminus to be moved around the corner to Dursley Road, that representations received by officers for the terminus to remain where it is. Officers would keep the situation under review.

### **4. PUBLIC FORUM**

Six items of public forum had been received by the Partnership and these would be heard immediately before the item to which they related (agenda item no.15).

Paul Cousins – Sea Mills Play Park  
Val Pospichal – The Square Vs The Rec  
Gary Brentnall – Proposed playground in Sea Mills Square  
John Roberts – Location of Sea Mills Southern Playground  
David Trivitt – Sea Mills Play Facility

### **5. NEIGHBOURHOOD PARTNERSHIP 2012 ACHIEVEMENTS REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 5) setting out the 2012 achievements report.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted.**

### **6. LAWRENCE WESTON COMMUNITY PLAN**

The Neighbourhood Partnership considered a report of Helen Bone (agenda item no. 6) setting out the Lawrence Weston Community Plan.

Copies of the Lawrence Weston Community Plan were made available following 18 months of work and engagement with local residents. The plan was available from officers and from [www.ambitionlw.org](http://www.ambitionlw.org)

Helen Bone was thanked for her hard work and effort and the additional resources that it had brought into the area for improvements.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted.**

## **7. 20 MPH BRIEFING PAPER**

**The Neighbourhood Partnership considered a report of Helen Wiggington, presented by Mike Baugh (City Transport) (agenda item no. 7) setting out the 20 mph briefing paper.**

20mph speed limits across Bristol had been agreed by Cabinet in July 2012 with the general principle that all roads other than current 40/50/national speed limit roads would be considered for the 20mph scheme and undergo consultation. Some of the Sea Mills area was in the current phase of the scheme and a display of proposals would be available at Sea Mills Library on 15<sup>th</sup> June 10-4pm. Further information is available at [www.bristol20mph.co.uk](http://www.bristol20mph.co.uk)

The Partnership were concerned that Coombe Dingle had been included in a different phase to that of Sea Mills which had effectively split an area. The concern was that rat runs would be created due to the difference in two speeds on two nearby roads.

Residents were concerned that there had not been sufficient advertising of the upcoming event and it was suggested that further work be done to engage with the local area. Events in Sea Mills Primary School on the 6<sup>th</sup> July and the Sea Mills forum on the 20<sup>th</sup> August should be utilised for engagement.

There would be a further phase for the remainder of the Neighbourhood Partnership area.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted.**

## **8. ASSET TRANSFER OF YOUTH CENTRES**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 8) setting out the asset transfer of youth centres.

It was reported that as the new Links service did not want to take on the management of the Lawrence Weston Youth Centre but would only need the space for the delivery of youth and play service on a few occasions. Interested parties had been invited to come forward with ideas of how the building could remain in the community for the future through Community Asset Transfer.

There was great general concern about the changes within the Youth Service, with services stopped and diminished and staff made redundant, some who had been there for 20 years. There was concern that the new service was not an equal opportunities service as only full time positions had been made available and part time employees made redundant.

Queries to the new Youth Links services had gone unanswered. Community groups would not necessarily be able to run a financially viable youth centre, and there was no information about whether the new youth links service would use it and pay rent.

HA reported that she was pursuing Learning Partnership West who provide services. Councillor Naysmith reported that he was approaching the issue through the Cabinet member Councillor Brenda Massey. A report would be scheduled for the next meeting

**ACTION: Learning Partnership West/Youth Links to be on the agenda of the next meeting.**

With reference to the Scout Hut on Broadlands, a lease for a further five years had been requested which the Neighbourhood Partnership were asked to endorse. It was confirmed that the Service Level Agreement would be in place as appropriate and activities were likely to remain roughly as in the past. In response to concerns that five years may not be enough of an extension, members were reassured that the agreement was considered helpful by both parties for the outcome required.

Officers were asked to look into the conifer trees by the scout hut which could have become a potential fire risk **ACTION: HA to contact tree officers for assessment of the trees by the scout hut.**

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the proposal to grant a new five year lease to the WRFCA to replace its previous lease be awarded.**

## 9. NEIGHBOURHOOD PARTNERSHIP REVIEW

The Neighbourhood Partnership considered a report of Gemma Dando, Neighbourhood Partnerships and Neighbourhood Working Service Manager (agenda item no. 9) setting out the findings of the neighbourhood partnership review which took place between February and April 2013 and included a survey and face to face sessions with individuals and interest groups.

Through discussion the following points were raised:

- It was the Mayor's aspiration that all local council business should take place through NPs. How that could happen depended in part on an ongoing process to consider the budget over the next three years.
- The Councillors as the Neighbourhood Committee would always have the decision making powers as they were delegated by full Council. However, the Partnership would be involved in the discussions and were also able to be involved in the 'influencing' decisions.
- It was not just a matter of a share of money for Partnerships but also which services NPs wanted to be able to influence. The top five service areas identified across the city were (1) planning (2) highways and transport (3) environment (4) youth services (5) various housing. These priorities differed slightly from those identified by the Avonmouth & Kingsweston NP.
- It had been suggested that Neighbourhood Partnerships could be formal consultees within decision making processes.
- Within the 'governance' thread, there was also consideration of how to utilise help from equalities groups to make good decisions.
- A series of sessions and citywide conversations would take place over the summer for each NP to consider how they wanted to run.

- Officers reported that they had a wealth of information about other Councils and best practice and would be happy to pass that on as requested.
- A report was planned for full Council at the beginning of 2014.

#### **THE NEIGHBOURHOOD PARTNERSHIP AGREED**

- (1) that the Mayor George Ferguson's statement about the future for NPs be noted;
- (2) that the outcomes of the consultation and the proposals for the next stages of the NP review be noted; and

#### **10. COMMUNITY LEARNING UPDATE**

The Neighbourhood Partnership considered a report of Suzanne Gaffney, Communities and Adult Skills, CYPS (agenda item no. 10) giving an update on community learning.

Following a question it was clarified that steps had been taken to try and strengthen links with Health. Hayley had visited two surgeries to discuss the NP and was considering how to add value without having to attend meetings. It was suggested that involvement forum surveys could be sent to the Neighbourhood Partnership for feedback of views. **ACTION: VJ/HA to liaise re contact within Patient Participation Group/ Health**

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted.**

#### **11. DEVELOPMENT OF NEW BYELAWS FOR PARKS AND GREEN SPACES**

The Neighbourhood Partnership considered a report of Gillian Douglas, Interim Service Director, Safer Bristol (agenda item no. 11) setting out details of the development of new byelaws for parks and green spaces. Further information was available on the [www.bristol.gov.uk](http://www.bristol.gov.uk) website through 'Consultation Finder'. The consultation would take place over the next three months before asking for agreement by the Secretary of State.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted.**

#### **12. COOMBE DINGLE TENNIS COURT**

The Neighbourhood Partnership considered a report of David Hudgell, Senior Sports Development Officer, Sport and Health Improvement (agenda item no. 12) setting out details of the Coombe Dingle tennis court lease arrangements.

Last November some residents came to the NP to ask for resources to improve Coombe Dingle Tennis Court. The residents have constituted as a group and now asked the NP to support their application to have an asset transfer of the courts to become leaseholders. It would remain a tennis court, managed as a tennis association where everyone would be able to become a member. The group asked for the endorsement of the NP.

The Partnership were pleased about the proposals which would mean that the group could then bid for further funding from Sport England. The move was seen as a big step forward with the ongoing incentive to keep the courts maintained and the hoped effect of improving surrounding areas.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED to support the Dingle Close Community Tennis Association's request to take a long lease on the tennis courts and green space at Dingle Close in order to maintain and improve the area to retain this as a tennis surface for the future.**

### Neighbourhood Committee items

#### **13. DECLARATIONS OF INTEREST**

Councillor Harvey declared his involvement with the Colts and therefore would abstain from Item No.15.

#### **14. WELLBEING REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 14) setting out the Wellbeing report. The appraisal panel had met on the 21<sup>st</sup> May and made recommendations to the Neighbourhood Committee.

It was clarified that St Mary's Church were equally keen on provision of a boys club as soon as they had appropriate male volunteer role models to assist.

It was suggested that Westcott Grove be encouraged to apply again to the Wellbeing fund in future.

The Committee were asked to consider the process for the wellbeing fund in the new civic year, and it was proposed that rather than small maximum awards of up to £500 and one large award of £5k, that a different limit be set.

It was agreed that a limit of £1000 per grant would encourage competitive bidding and discussion, as well as being helpful when seeking match funding. A limit of £6000 per quarter could then be available per 'round'. Each bid can be for a smaller amount than the £1000 as smaller amounts can be just as beneficial to projects.

### **THE NEIGHBOURHOOD COMMITTEE RESOLVED**

- (1) that the current funding situation be noted;**
- (2) that the recommendations of the Wellbeing Panel of 21<sup>st</sup> May 2013 be approved as;**
  - North Bristol Domestic Abuse Forum £500**
  - Shirehampton Community Action Forum £500**
  - Westcott Grove/ Happy city/ Landlord Services £100**
  - LWOOSA £500**
  - Penpole Residents Association £500**
  - St Marys Church £500**
- (3) that the retention of unspent Youth Grant for the use of the new N1 Youth Forum be agreed; and**
- (4) that the procedure for the civic year be £6000 per application round (per quarter) and £1000 maximum bids allowed.**

## 15. LOCATION OF FIRST NEW SEA MILLS PLAY PARK

The Neighbourhood Partnership considered a report of Gary Brentnall, Area Environment Officer (agenda item no. 15) giving details of the location of First New Sea Mills Play Park. Public forum statements 1-4 were taken as read, statements 5 and 6 were read to the Committee. All can be found in the minutebook.

The officer presented the report and made the following points:

- A wide range of consultation methods had been used including newsletters, open as well as targeted sessions, letter bag drop through Sea Mills Primary School.
- The Play Park would be established using money from the Capital Stimulus Pot which needed to be spent by March 2015.

There was a general discussion involving Partnership members as well as residents. The following points were raised:

- If the Rec was not the site for the Play Park then it would never be improved. Use of the Rec could be increased through improved lighting, more routes through and access. The introduction of byelaws and increased policing would improve anti social behaviour.
- Play features were an opportunity for a range of facilities in the future and could be the start of a long term plan.
- Other negative points for the option of the Rec such as dog fouling were not insurmountable through the use of fences.
- The play park at the Rec was put in hurriedly 15 years ago and children of the wrong age group used the equipment. The money was not enough to make a play area work at the Rec as the use of the Rec would need to be changed. To do it badly would be worse than not at all. It needed to be considered carefully, perhaps with an environmental study.
- If the Play Park was located on Sea Mills Square a fence would be needed to keep dogs out - and children in due to traffic. Each side of the square was surrounded by roads and closure of those roads would in turn create problems. Sea Mills Square was a heritage and conservation area and unsuitable for a Play Park.
- The Rec was well used by the Colts Football Club at the weekend and some weeknights. The Colts wanted to work well within the local community and protect the football facility and believed the park could be improved with funding.

Councillor Leaman proposed a vote on the two options of Sea Mills Square and the Rec as the location of the new Play Park.

Councillors Leaman and Naysmith voted for Sea Mills Square, Councillor Budd voted for the Rec and Councillor Harvey abstained.

**THE NEIGHBOURHOOD COMMITTEE RESOLVED that Sea Mills Square be used as the location of the new Play Park.**

## 16. ANY OTHER BUSINESS

Jenny Winfield reported that she had set up facebook and twitter accounts to improve information to residents and the community. The Twitter name is @AndKNP and on facebook [www.facebook.com/pages/Avonmouth-and-Kingsweston-Neighbourhood-](http://www.facebook.com/pages/Avonmouth-and-Kingsweston-Neighbourhood-)



<Partnership/126214707569019?fref=ts> and Jenny would look after the Sea Mills information. Volunteers were sought from the other villages.

Alv supported the move to social media and hoped the Partnership would be of support. A previous move to link as 'four villages' and use social media had not been supported in the past which had been very disappointing.

Hayley Ash indicated that she would be changing roles within the Council at the middle of June, moving to a neighbourhood coordinator role for the North as a whole. The Partnership thanked Hayley for her hard work for the NP and the time, service and effort she had put in. She was wished well in her new role. Joanna Holmes would be the new Area Coordinator.

## **17. DATES AND TIMES OF NEXT MEETINGS – please note some of the dates have changed**

### **Neighbourhood Partnerships**

30<sup>th</sup> Sept, 7pm at venue tbc (**\*please note that this meeting date has changed from 17<sup>th</sup>\***)

3<sup>rd</sup> Dec, 7pm at St Mary's Tithe Barn Shirehampton

4<sup>th</sup> March, 7pm at venue tbc

10<sup>th</sup> June, 7pm at venue tbc

### **Neighbourhood Forums**

#### **Seamills**

10<sup>th</sup> August, 6.30pm at Highgrove (\* previously 10<sup>th</sup> \*)

19<sup>th</sup> November, 6.30pm at a venue tbc

11<sup>th</sup> February, 6.30pm at a venue tbc

13<sup>th</sup> May 2014, 6.30pm at a venue tbc

#### **Avonmouth**

9<sup>th</sup> September, 6.30pm at Avonmouth Community Centre (\*previously 2<sup>nd</sup>)

11<sup>th</sup> November, 6.30pm at Avonmouth Community Centre

17<sup>th</sup> February, 6.30pm at Avonmouth Community Centre

6<sup>th</sup> May 2014, 6.30pm at venue tbc

#### **Lawrence Weston 6pm**

25<sup>th</sup> July, 6pm at Lawrence Weston Youth Club (opposite St Bedes)

24<sup>th</sup> October, 6pm at a venue tbc

27<sup>th</sup> February, 6pm at a venue tbc

8<sup>th</sup> May 2014, 6pm at venue tbc

#### **Shirehampton Crime and Safety PACTS**

13<sup>th</sup> June, 11am at Penpole Residents Association

5<sup>th</sup> September, 11am at Penpole Residents Association

12<sup>th</sup> December, 11am at Penpole Residents Association

#### **Neighbourhood Pre-meetings**

3<sup>rd</sup> September, 6.30pm at Lawrence Weston Community Farm

12<sup>th</sup> November, 6.30pm at Lawrence Weston Community Farm (Minor Traffic subgroup)

18<sup>th</sup> February, 6.30pm at venue tbc

20<sup>th</sup> May 2014, 6.30pm at venue tbc

**Sub-groups**

Minor Traffic

Up to 2 others to be agreed if needed.

**Special Priority Setting Meeting - 13<sup>th</sup> July 2013 at 10.00 a.m. at venue to be agreed.**

(The meeting ended at 9.20)

CHAIR